

HOW TO INPUT YOUR REFERENCE: Import from Google Scholar

Open up both **Refworks** and **Google Scholar** at the same time

The screenshot displays the RefWorks web interface. At the top, there is a navigation bar with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search box is present with the text 'Search Your Database'. Below the navigation bar, there are buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area shows a list of references under the heading 'References > All References'. The selected reference is a 'Journal Article Reference 1 of 2'. The details for this reference are as follows:

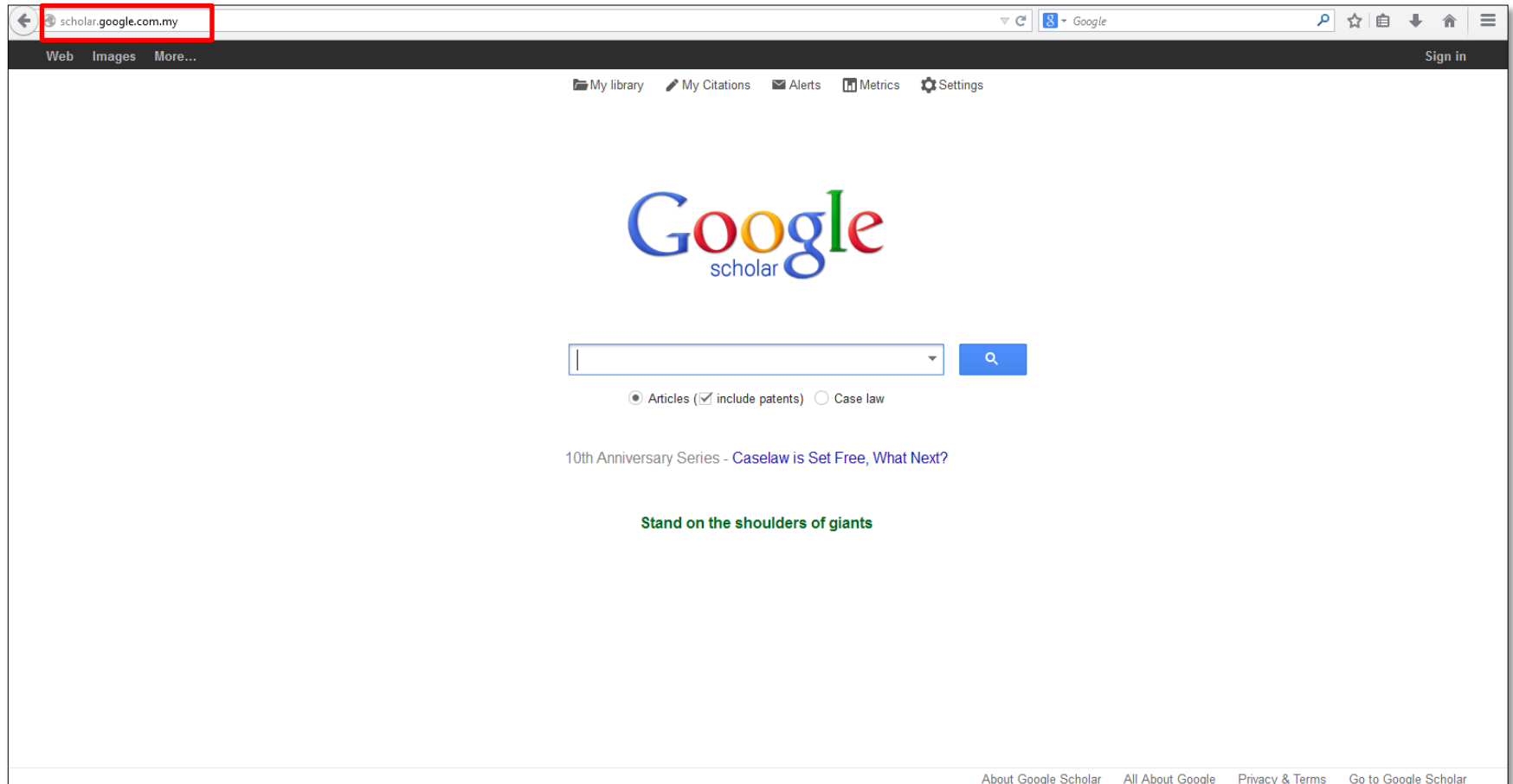
- Ref ID: 1
- Ref Type: Journal Article
- Source Type: Print(0)
- Output Language: Unknown(0)
- Authors: Bruce, Christine Susan
- Folders: Last Imported
- Title: Workplace experiences of information literacy
- Periodical, Full: International Journal of Information Management
- Periodical, Abbrev: Int. J. Inf. Manage.
- Pub Year: 1999
- Volume: 19
- Issue: 1

On the right side of the interface, there is a sidebar with several sections: 'Announcements', 'Resources' (Support Center, Webinars), 'Folders' (My List, Not in Folder (1), Last Imported (1)), 'Quick Access' (Advanced Search, Import, Export, Create Bibliography, Print References), and 'Statistics' (2 Reference(s), 1 Folder(s), 0 Shared Item(s), 0 Attachment(s), 0 / 104857600 bytes used).

The screenshot shows the Google Scholar search page. At the top, there are links for 'Web', 'Images', and 'More...'. Below these are navigation links: 'My library', 'My Citations', 'Alerts', 'Metrics', and 'Settings'. The Google Scholar logo is prominently displayed. A search input field is located below the logo, with a search button to its right. Below the search field, there are radio buttons for 'Articles (checked, include patents)' and 'Case law'. At the bottom of the page, there is a footer with links for 'About Google Scholar', 'All About Google', 'Privacy & Terms', and 'Go to Google Scholar'.

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Visit Google Scholar at <http://scholar.google.com>

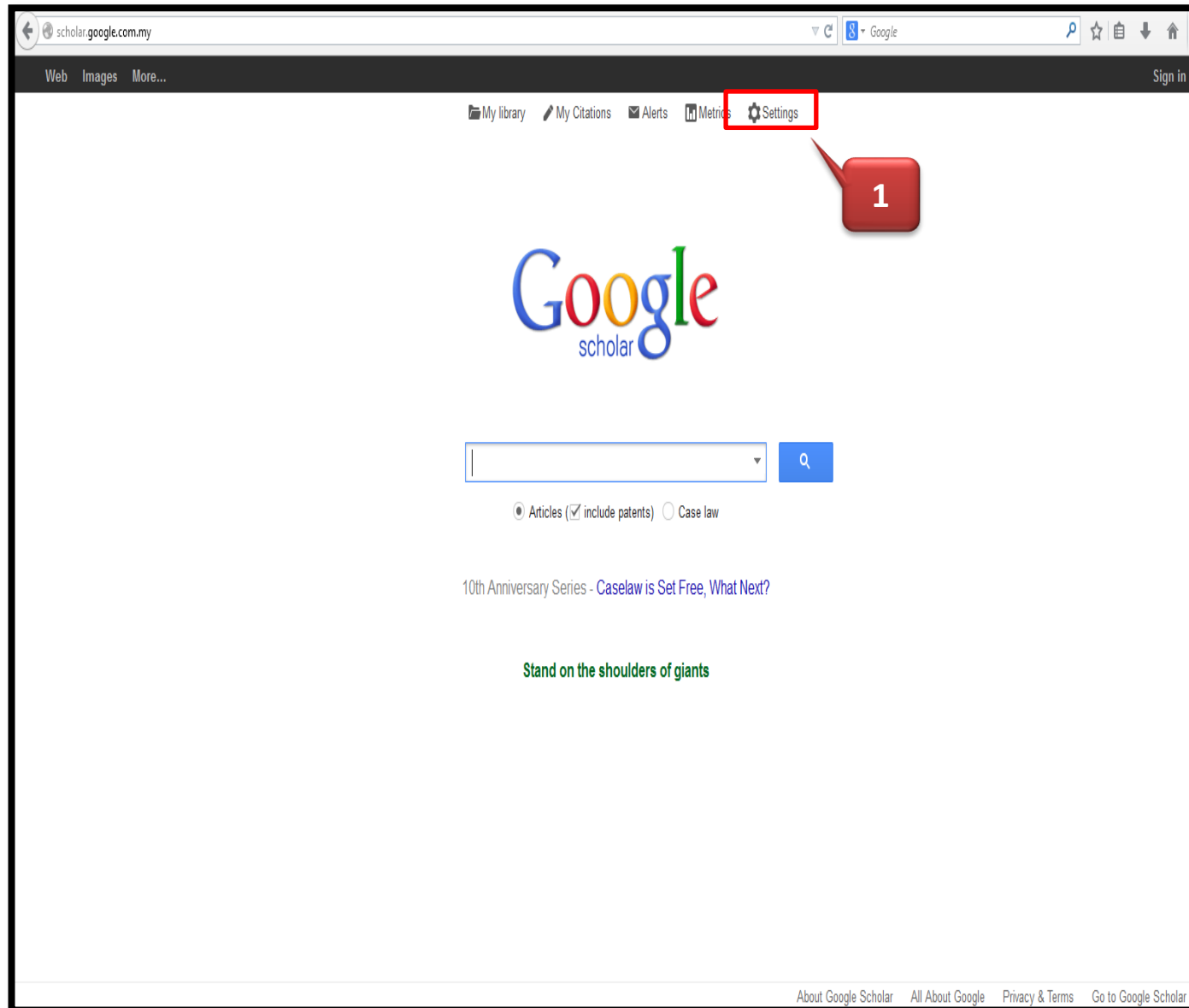


The screenshot shows the Google Scholar homepage in a web browser. The address bar at the top left contains the URL scholar.google.com.my, which is highlighted with a red rectangular box. The browser's navigation bar includes 'Web', 'Images', and 'More...' options, along with a 'Sign in' link in the top right corner. Below the navigation bar, there are links for 'My library', 'My Citations', 'Alerts', 'Metrics', and 'Settings'. The main content area features the 'Google scholar' logo, a search input field with a dropdown arrow, and a blue search button. Below the search field, there are radio buttons for 'Articles (include patents)' and 'Case law'. A promotional banner for the '10th Anniversary Series - Caselaw is Set Free, What Next?' is visible, along with the slogan 'Stand on the shoulders of giants'. At the bottom of the page, there are links for 'About Google Scholar', 'All About Google', 'Privacy & Terms', and 'Go to Google Scholar'.

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SETTING PREFERENCES

1. From the Google Scholar search screen, click on **Settings**



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2. At the bottom of Google Scholar Preference page, in **Bibliography Manager**, select **Refworks** (drop-down menu) in **Show links to import citations into**

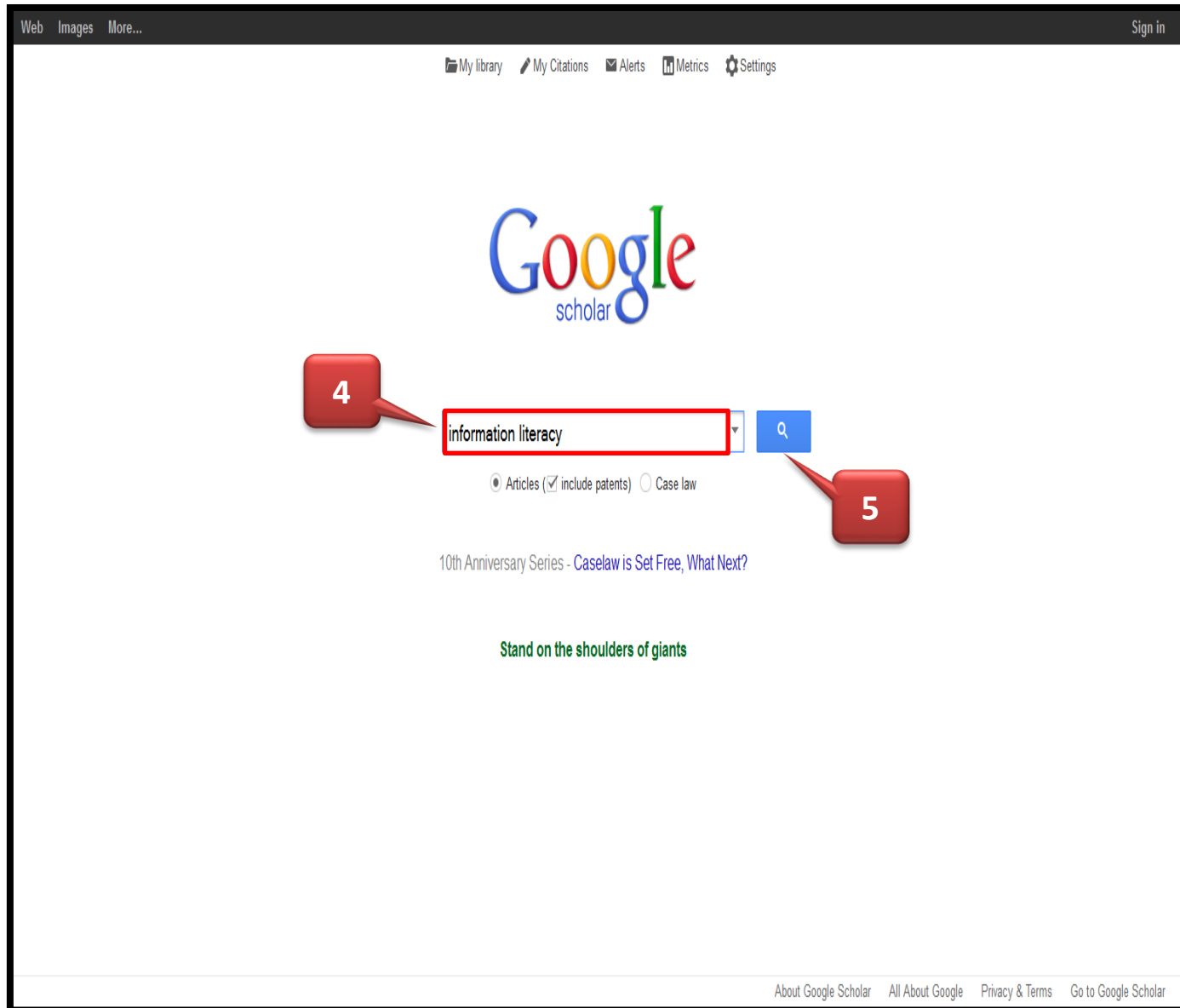
3. Click on **Save**

The screenshot shows the Google Scholar Settings page. At the top, there are tabs for 'Web', 'Images', and 'More...'. The Google logo is prominently displayed. Below it, the page is titled 'Scholar Settings' with 'Save' and 'Cancel' buttons. The settings are organized into sections: 'Search results' (with sub-sections for Languages, Library links, and Account), 'Collections' (with radio buttons for 'Search articles (include patents)' and 'Search case law'), 'Results per page' (a dropdown menu set to '10'), and 'Where results open' (a checkbox for 'Open each selected result in a new browser window'). The 'Bibliography manager' section is highlighted with a red box and contains two radio buttons: 'Don't show any citation import links.' and 'Show links to import citations into'. A dropdown menu is open for the second option, listing 'BibTeX', 'EndNote', 'RefMan', and 'RefWorks'. A red callout box with the number '2' points to the 'RefWorks' option. Another red callout box with the number '3' points to the 'Save' button at the bottom right. At the bottom of the page, there are links for 'About Google Scholar', 'All About Google', 'Privacy & Terms', and 'Give us feedback'. A note at the bottom right states 'To retain settings, you must turn on cookies'.

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EXPORT THE CITATION

4. Type a search term
e.g. information literacy
5. Click on search button



The screenshot shows the Google Scholar homepage. At the top, there are navigation links: "Web", "Images", "More...", "My library", "My Citations", "Alerts", "Metrics", "Settings", and "Sign in". The Google Scholar logo is centered. Below the logo is a search bar containing the text "information literacy". A red callout box with the number "4" points to the search bar. To the right of the search bar is a blue search button with a magnifying glass icon. A red callout box with the number "5" points to the search button. Below the search bar, there are radio buttons for "Articles" (selected), "include patents" (checked), and "Case law". Below these are links for "10th Anniversary Series - Caselaw is Set Free, What Next?" and "Stand on the shoulders of giants". At the bottom, there are links for "About Google Scholar", "All About Google", "Privacy & Terms", and "Go to Google Scholar".

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Search results will be displayed

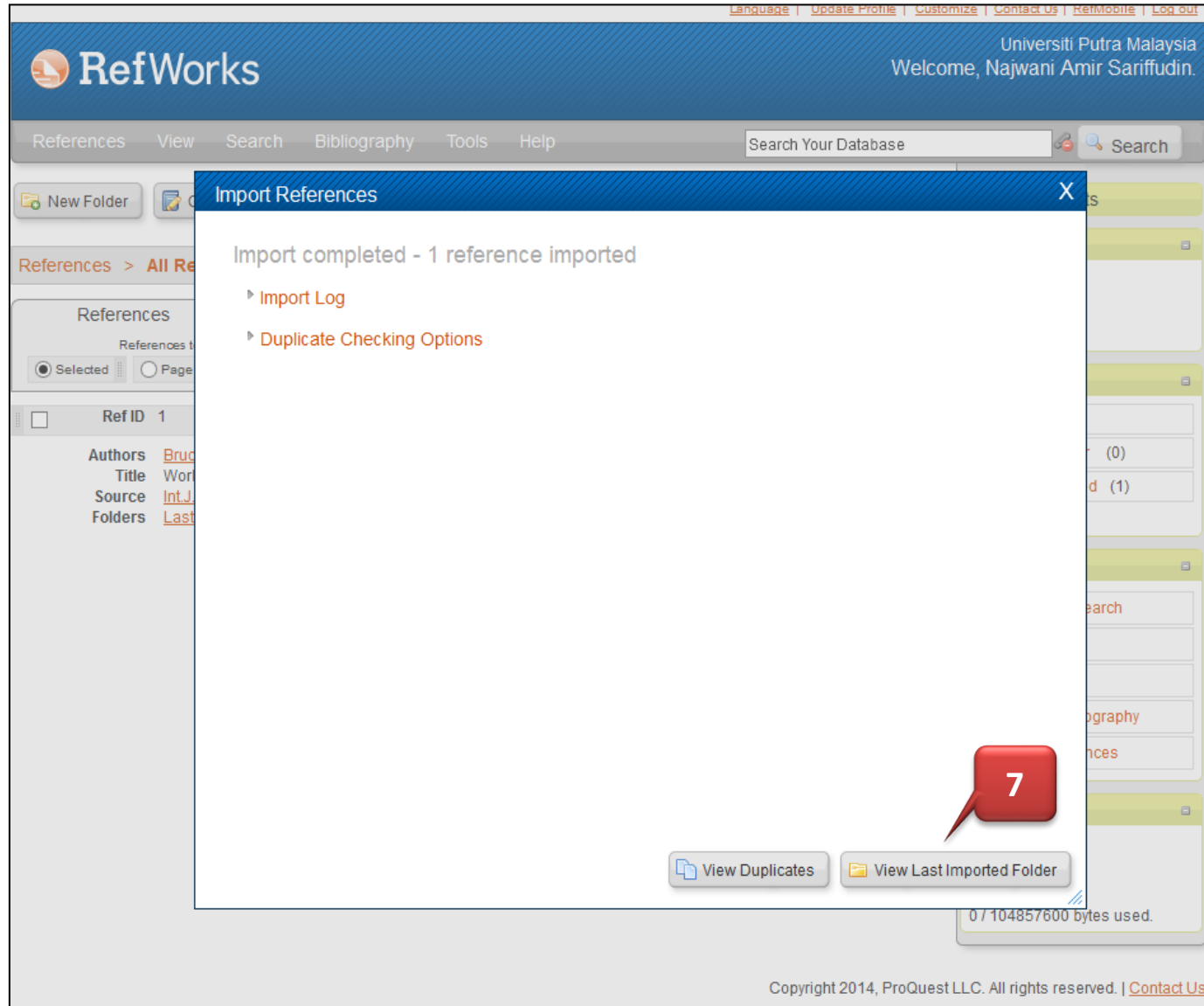
6. Click on Import into Refworks

The screenshot shows the Google Scholar interface. At the top, there's a search bar with 'information literacy' entered and a search button. Below the search bar, it says 'About 1,760,000 results (0.05 sec)'. On the right, there's a 'My Citations' button. The main content area shows search results. The first result is 'Workplace experiences of information literacy' by CS Bruce, published in the International Journal of Information Management in 1999. The abstract mentions that the idea of information literacy has been of growing concern in the education sectors and in the workplace. A red box highlights the 'Import into RefWorks' link, and a red callout bubble with the number '6' points to it. Other results include 'A Conceptual Analysis and Historical Overview of Information Literacy' by SJ Behrens from 1994. The left sidebar shows filters for 'Articles', 'Case law', 'My library', 'Any time', 'Since 2014', 'Since 2013', 'Since 2010', and 'Custom range...'. At the bottom, there are sorting options: 'Sort by relevance' and 'Sort by date'.

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*Import References screen
will be displayed*

7. Click on **View Last Imported Folder** to view your reference(s)



The screenshot shows the RefWorks web interface. At the top, there's a navigation bar with 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search box is present with the text 'Search Your Database'. Below this, there's a 'New Folder' button and a list of folders. The main content area shows a table with one reference entry. A modal dialog box titled 'Import References' is open, displaying the message 'Import completed - 1 reference imported'. Below this message are two links: 'Import Log' and 'Duplicate Checking Options'. At the bottom of the dialog, there are two buttons: 'View Duplicates' and 'View Last Imported Folder'. A red callout bubble with the number '7' points to the 'View Last Imported Folder' button. The footer of the page contains the text 'Copyright 2014, ProQuest LLC. All rights reserved. | Contact Us'.

RefWorks

Universiti Putra Malaysia
Welcome, Najwani Amir Sariffudin.

References View Search Bibliography Tools Help

Search Your Database Search

New Folder

Import References

Import completed - 1 reference imported

- ▶ Import Log
- ▶ Duplicate Checking Options

View Duplicates View Last Imported Folder

0 / 104857600 bytes used.

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HOW TO INPUT YOUR REFERENCE: Import from Google Scholar

- Your result (citation) will be displayed in Refworks

The screenshot displays the RefWorks web interface. At the top, the RefWorks logo is on the left, and the user's name 'Universiti Putra Malaysia Welcome, Najwani Amir Sariffudin.' is on the right. Below the logo, there are navigation tabs: 'References', 'View', 'Search', 'Bibliography', 'Tools', and 'Help'. A search bar labeled 'Search Your Database' is on the right. Below the navigation, there are buttons for 'New Folder', 'Create Bibliography', and 'New Reference'. The main content area shows 'References > Last Imported'. There are two tabs: 'References' and 'Organize & Share Folders'. Under 'References', there are radio buttons for 'Selected', 'Page', and 'All in List'. To the right, there are icons for folder operations and a 'Sort by' dropdown set to 'Authors, Primary' and a 'Change View' dropdown set to 'Standard View'. Below this, a citation is displayed for 'Ref ID 1' with the following details:

Authors	Bruce, Christine Susan
Title	Workplace experiences of information literacy
Source	Int.J.Inf.Manage. , 1999, 19, 1, 33-47, Elsevier
Folders	Last Imported

A red callout bubble with the number '8' points to the citation details. The right sidebar contains sections for 'Announcements', 'Resources' (Support Center, Webinars), 'Folders' (My List, Not In Folder (0), Last Imported (1)), 'Quick Access' (Advanced Search, Import, Export, Create Bibliography, Print References), and 'Statistics' (Reference(s), Folder(s), Shared Item(s), Attachment(s), bytes used).